



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

November 11, 2021

DIVISION MEMORANDUM

No. 368, s. 2021

**GENDER MAINSTREAMING AND GENDER SENSITIVITY TRAINING FOR
GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS) MEMBERS AND
2022 GAD PLANNING AND BUDGETING-CUM-REFINEMENT OF GENDER-
SENSITIVE DIVISION CONTEXTUALIZED POLICIES**

To: Assistant Schools Division Superintendent/TWG Head
Gender and Development Focal Point System
All Others Concerned

1. This Office, through the Division Gender and Development Focal Point System (GFPS), shall conduct a limited face-to-face Gender Mainstreaming and Gender Sensitivity Training for GFPS Members and 2022 GAD Planning and Budgeting-cum-Refinement of Gender-sensitive Division Contextualized Policies on **November 29—30, December 1-2, 2021** at a venue to be announced in a subsequent memorandum.
2. The objectives of this activity are the following:
 - a. capacitate the Division GFPS members on gender mainstreaming in various DepEd programs and projects;
 - b. enable the GFPS members to become gender-sensitive personnel in the workplace;
 - c. craft the 2022 Schools Division Office (SDO) Gender and Development Plan and Budget;
 - d. refine/finalize Gender-sensitive Division Contextualized Policies.
3. The participants/attendees of this activity are the 22 Division GFPS composition, Technical Working Group on the Finalization of Division Contextualized Policies, and GAD staff.
4. Attached are the group and number of participants, program management team, and activity matrix. Participants must accomplish the online registration and health assessment checklist through the link <https://tinyurl.com/2022GPB> to ensure the safety of everyone on or before November 15, 2021.
5. All involved individuals are advised to observe minimum health standards and follow health protocols of the Inter-Agency Task Force (IATF) and the Department of



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RELEASED



Health (DOH) before, during, and after the conduct of the activity. Anyone who experiences any COVID19 symptoms or has been exposed to a probable or confirmed COVID19 case before the conduct of the activity shall inform the management for proper coordination.

6. This Memorandum serves as the Travel Authority of the participants.
7. Services rendered on Saturday and Sunday/Non-working Holiday are entitled to Compensatory Time-Off (CTO)/Service Credits as per CSC and DBM Joint Circular No. 2, 2004
8. Expenses incurred relative to the conduct of the activity such as meals, accommodation, supplies and materials, and travel and other incidental expenses shall be charged against GAD funds/MOOE subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of and compliance with this Memorandum are desired.


RAUL D. AGBAN, EdD
OIC-Schools Division Superintendent

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PARTICIPANTS

GAD Focal Point System/TWG on Finalization of Gender-sensitive Contextualized Policies	15
Nurses/Triage taff	2
GAD Staff	5
TOTAL	22

PROGRAM MANAGEMENT TEAM

NAME	DESIGNATION
Dr. Raul D. Agban, EdD	Activity Manager
Dr. Crista Joy Abogadie-Torbila, CESE	Co-Activity Manager
Noe M. Hermosilla	Onsite Managers
Dr. Alex B. Rejuso	
Dr. Elna D. Enano	Co-onsite Manager
Deah A. Gamao	Finance Manager
Merlita B. Fajardo	QAME Manager
Jocelyn I. Acebuche	Resource Persons
Dr. Elna D. Enano	
Jocelyn I. Acebuche	
Peter R. Bobiles	
Ericson Morillo	Staff
Nicanor Barandini	
Gretchen B. Gundino	
2 nurses	
2 SDS staff	

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SENSITIVE DIVISION CONTEXTUALIZED POLICIES**

November 29-30, December 1-2, 2021

Venue: TBA

ACTIVITY MATRIX

Time	Day 1	Day 2	Day 3	Day 4
7:30-8:00	Arrival/Billeting/ Registration			
8:00-9:00		Management of Learning	Management of Learning	Management of Learning
9:00-10:00	Opening Program	GAD Planning and Budgeting	Presentation of 2022 GAD Plan and Budget	Continuation of Finalization of Gender-sensitive Contextualized Policies
10:00-11:00	Gender			
11:00-12:00	Mainstreaming using GMEF Tool			
LUNCH BREAK				
1:00-2:00	Gender Sensitive Workplace	Writeshop/crafting of 2022 GAD Plan and Budget	Finalization of Gender-sensitive Contextualized Policies	Continuation of Finalization of Gender-sensitive Contextualized Policies
2:00-3:00				
3:00-4:00				
4:00-5:00				Closing Program

Prepared by:


PETER R. BOBILES

Education Program Specialist II/GAD Focal Person

Reviewed by:


FELIX J. LADEÑO, DALL

Senior Education Program Specialist

Noted by:


RAUL D. AGBAN, EdD

OIC-Schools Division Superintendent
GFPS Chairperson