



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

*Office of the Schools Division Superintendent*

September 29, 2021

DIVISION MEMORANDUM

No. 297, s. 2021.

**DISTRIBUTION OF SMART PREPAID SIM CARDS FOR TEACHERS TO  
SUPPORT PARTICIPATION TO NATIONAL EDUCATORS ACADEMY OF THE  
PHILIPPINES – RECOGNIZED PROFESSIONAL DEVELOPMENT PROGRAMS  
AND COURSES (NEAP-PDP)**

To: Public Schools District Supervisors  
School Heads  
All Other Concerned

1. The Department of Education shall provide teachers with Smart prepaid sim cards to allow participation of teachers to National Educators Academy of the Philippines recognized Professional Development Programs and Courses (NEAP-PDP).

In particular, a sim card shall be given to personnel occupying **Teacher I to III and Master Teacher I to IV positions**, with priority to those currently enrolled in the NEAP-PDP, except school heads, supervisors, and other educational managers.

2. Public Schools District Supervisors shall submit a hard copy and electronic copy to the Division Supply Office an allocation list indicating the number of Teacher I to III and Master Teacher I to IV (see enclosure 1), **on or before October 4, 2021.**

Upon submission, the district head shall receive the smart prepaid sim cards for distribution to each school listed. Likewise, each school head is tasked to submit an electronic copy of the delivery acknowledgment receipt (see enclosure 2) to NEAP Central Office **on or before October 11, 2021**, via google drive at <https://tinurl.com/ProjectNEAPSim> using the filename format <School Name>\_Acknowledgement.

3. The school head shall distribute Smart prepaid sim cards and require each recipient teacher to fill out and sign in a master list (see enclosure 3) which the school head shall submit electronically to NEAP Central Office **on or before October 18, 2021**, via google drive at <https://tinurl.com/ProjectNEAPSim> using the filename format <School Name>\_Master List.

All public school teachers who have received Smart prepaid sim cards are required to access and accomplish the NEAP Professional Development Information System (PDIS) at [www.deped.gov.ph/neap/register.html](http://www.deped.gov.ph/neap/register.html).

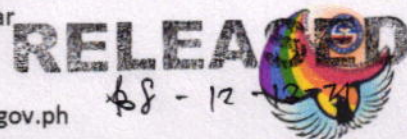


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Original and signed documents shall be submitted to the NEAP Regional Office for filing.

4. Immediate dissemination of and compliance to this Memorandum are so desired.

  
**RAUL D. AGBAN, EdD**  
*Schools Division Superintendent*

**RELEASED**  
12-13-21