



Republic of the Philippines
Department of Education
Region VIII

SCHOOLS DIVISION OF NORTHERN SAMAR

Division Memorandum
No. 24 s. of 2021

TO : Elementary and Secondary School Heads

FROM : **RAUL D. AGBAN, EdD**
Schools Division Superintendent

SUBJECT : Submission of Updated School Form 7 (SF7)

DATE : September 27, 2021

Relative to the updating of School Personnel Assignment and Basic Profile of Teaching and Non-Teaching Personnel for SY 2021-2022, all School Heads are hereby directed to submit the updated SF7 on or before **October 1, 2021** at the Planning and Research Section, SGOD. SF7 template can be downloaded in the Learner Information System (LIS).

SF7 for Senior High School shall be accomplished separately.

For strict compliance.



"Soar High, Northern Samar Division!"

