



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

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August 18, 2021

**OFFICE MEMORANDUM**

No. 260, s. 2021

**ACCOMPLISHMENT AND UPLOADING OF FY 2022 EXPENDITURE MATRICES (EM)  
OF OSDS, CID, AND SGOD AT THE PROGRAM MANAGEMENT SYSTEM (PMIS)**

To: OIC-Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Unit/Section Heads  
All Others Concerned

1. This Office shall conduct the Accomplishment and Uploading of FY 2022 Expenditure Matrices (EM) of OSDS, CID, and SGOD at the Program Management System (PMIS) on August 23, 2022, 9AM, at the Division Office's Library Hub.
2. The objectives of this activity are as follows:
  - a. Prepare the Expenditure Matrices (EM) of the OSDS, CID, & SGOD using the standard template downloaded from the Program Management System (PMIS) and
  - b. Upload the accomplished and free from errors EM to the PMIS successfully.
3. The participants are the following:

OSDS Proper AIP/WFP Focal Person	<b>EUNICE V. TARINGTING</b>
CID AIP/WFP Focal Person	<b>Dr. FELIX L. LADEÑO</b>
SGOD AIP/WFP Focal Person	<b>Dr. ROBERTO T. ORIAS</b>
TA Provider/Resource Person	<b>JOHN L. DELORINO</b>

4. All participants are required to bring laptops and final copies of 2022 AIPs as the latter shall be the source of data to be encoded in the EM.
5. They are also reminded to comply with the required health standards, which include following social distancing measures, properly wearing of facemasks, and practicing proper hygiene consistent with the Inter-Agency Task Force on Emerging Infectious Diseases (IATF)



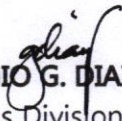
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health protocols, Department of Health (DOH) health standards, local and national quarantine rules, and other relevant protocols as detailed in DepEd and DepEd Task Force COVID-19 issuances.

6. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

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GORGONIO G. DIAZ JR., PhD, CESO V  
Schools Division Superintendent