

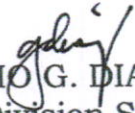


Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

OFFICE MEMORANDUM

No. 040, s. 2021

To: All Division Office Personnel

From:  GORGONIO G. DIAZ JR., PhD, CESO V
Schools Division Superintendent

Subject: Registration of the Philippine Identification System (PhilSys)

Date: August 17, 2021

Please be informed that the Philippine Statistics Authority (PSA) will conduct the PhilSys Registration for the Philippine Identification (PhilID) cards on August 18-19, 2021 at the Library Hub, DepEd Division Office, Catarman, Northern Samar.

Attached to this Memorandum are: a) list of the required documents and ID before going to the Registration Center (Library Hub), and b) Guidelines/Instructions to be observed in the Registration.

All DepEd Division personnel are enjoined to apply, register, and secure the official National ID.





**Please bring required Docs and ID before going to Registration Centers:
(incomplete Documents shall not be process)**

FOR FILIPINO CITIZENS:

Bring any 1 PRIMARY SUPPORTING DOCUMENTS:

The registrant is encouraged to bring any of the following primary documents:

- * DFA-issued Philippine Passport or ePassport
- * GSIS or SSS-issued Unified Multi-purpose Identification Card (UMID)
- * Land Transportation Office (LTO)-issued Student's License Permit or Non-Professional/Professional Driver's License
- * PSA-issued Certificate of Live Birth AND one (1) government-issued identification document which bears full name, front-facing photograph, and signature or thumb mark
- * (If there are discrepancies between the PSA-issued Certificate of Live Birth and the government-issued ID presented, the PSA-issued Certificate of Live Birth would be considered as a secondary supporting document)

Bring any 2 of SECONDARY SUPPORTING DOCUMENTS:

- * PSA-issued Certificate of Live Birth/NSO-issued Certificate of Live Birth with Birth Reference Number (BreN)
- * LCRO-issued Certificate of Live Birth
- * PSA-issued Report of Birth
- * PSA-issued Certificate of Foundling
- * Integrated Bar of the Philippines (IBP) Identification Card
- * Professional Regulatory Commission (PRC) ID
- * Seaman's Book
- * Overseas Workers Welfare Administration (OWWA) ID
- * Senior Citizen's ID
- * SSS ID
- * Pantawid Pamilyang Pilipino Program (4Ps) ID
- * License to Own or Possess Firearms (LTOPF) ID
- * NBI Clearance
- * Police Clearance/ID
- * Solo Parent's ID
- * PWD ID
- * Voter's ID
- * Postal ID
- * Taxpayer Identification Number (TIN) ID
- * Philhealth ID
- * Philippine Retirement Authority (PRA)-issued Special Resident Retiree's Visa (SRRV)
- * National ID from other countries
- * Residence ID from other countries

The following identification documents shall be accepted as secondary supporting documents provided that they have a front-facing photograph, signature/thumbmark, full name, permanent address, and date of birth. * Employee ID

* School ID * Barangay Clearance/Certificate * Barangay ID * City/Municipal ID



Republic of the Philippines
Philippine Statistics Authority
Northern Samar

PLEASE STRICTLY FOLLOW THE FOLLOWING GUIDELINES/INSTRUCTIONS TO AVOID DELAYS AND NON-REGISTRATION.

1. Please Bring your primary or secondary ID's/Docs along with the completely and correctly filled out registration Form at hand. Do not keep them inside your bags or wallets to void delays on registration date.
2. Please ensure details of registrants are correctly listed in the LOG SHEET on or before the Registration schedule. Registrant not listed in the log sheet shall not be processed.
3. Please bring your own BALLPEN on the registration date.
4. Please wear decent clothes, registrants wearing sando and sleeveless will not be accommodated. Please wear (white, black or grey colored shirt. Those who were Neon colored (nakakasilaw na kulay/ masulaw) shirt will not be processed.
5. Please remove the following on the registration date.

(make-up face powder, eye glasses, contact lenses, lipstick/lipgloss, false eye lashes or extension, jewelries and earrings.