



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

4 August 2021


DIVISION MEMORANDUM

No. 245, s. 2021

C I D KEY PERSONNEL CONSULTATIVE CONFERENCE

To : CID Chief
Education Project Supervisors
District Heads/PSDSs/PICs
All Other CID Concerned Personnel

1. This is to inform the field on the conduct of the CID Key Personnel Consultative Conference at Catarman 1 CES Covered Court on the following schedules;
 - August 9, 2021 - for District Heads and one (1) School Head per Schools District coming from the First Congressional District; and
 - August 10, 2021 -for District Heads and one (1) School Head per Schools District from Second Congressional District.District head will choose among his/her School Heads as to who are to join/attend the conference.
2. This activity aims to;
 - a. discuss matters and updates on the enrollment mechanism, opening of classes, and conduct of Brigada Eskwela;
 - b. resolve identified issues and concerns relative to the delivery of instruction, and school management; and
 - c. discuss other CID related matters.
3. Participants to this activity are the CID Chief, 10 Education Program Supervisors, 46 Schools District Heads, 46 School Heads (One per District), and 2 staff.
4. Expenses incurred during this activity shall be charged against Division/Local Funds, while travelling expenses of the District Heads with schools and School Principals/Heads is charged to their school MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.
5. Strict adherence to the IATF/DOH established health protocols will be observed and enforced by the participants throughout the conduct of the activity.
6. This memorandum shall serve as the Travel Order of the participants.
7. Immediate dissemination of and strict compliance with this Memorandum are desired.


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Schools Division Superintendent