



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

June 7, 2021

OFFICE MEMORANDUM

No. 025, s. 2021

ORIENTATION ON THE ACCOMPLISHMENT OF THE GOOGLE CALENDAR

To: OIC-Assistant Schools Division Superintendent
CID and SGOD Chiefs
AIP/WFP Focal Persons
All Others Concerned

1. This Office shall conduct an Orientation on the Encoding of Programs, Activities, and Projects (PAPs) in the Google Calendar on June 9, 2021, 9-11 AM, at the Library Hub.
2. The objectives of this activity are as follows:
 - a. Orient the participants on how to properly accomplish the Google Calendar;
 - b. Encode the whole year PAPs in the 2021 AIP of the Operating Units to the Google Calendar; and
 - c. Avoid conflicts of schedules in the conduct of activities initiated by the Operating Units/Units/Sections of this Division.
3. The participants to this activity are listed below:

Office of the Schools Division Superintendent (OSDS)		
OSDS Proper	Gorgonio G. Diaz Jr., SDS	1
	Crista Joy A. Torbila, OIC-ASDS	1
	Risty T. Adarayan, Attorney III	1
	Rolando P. Lucenecio Jr., ITO I	1
	Eunice V. Taringting <i>AIP/WFP Focal Person</i>	1
Administrative Services	Michelle D. Caguimbal, AO V <i>AIP/Focal Person</i>	1
Finance Services	Ma. Joy L. Gepollo, AO V <i>AIP/WFP Focal Person</i>	1
Curriculum Implementation Division (CID)		
Office of the CID	Alex P. Rejuso, OIC-Chief	1

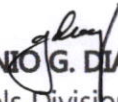


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	Felix J. Ladeño <i>AIP/WFP Focal Person</i>	1
<i>School Governance and Operations Division (SGOD)</i>		
Office of the SGOD	Noe M. Hermosilla, Chief ES	1
	Roberto T. Orias, SEPS for PR <i>AIP/WFP Focal Person</i>	1
Resource Person/TA Provider	John Delorino	1
Total		12

4. Immediate dissemination of and strict compliance with this Memorandum are desired.


GORGONIO G. DIAZ JR., PhD, CESO V
 Schools Division Superintendent