



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

May 17, 2021

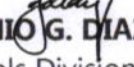
**OFFICE MEMORANDUM**

No. 015 , s. 2021

**PLANNING CONFERENCE CUM TARGET SETTING FOR 2021 OPCRFs AND IPCRFs**

To: Division Performance Management Team (PMT)  
CID and SGOD Chiefs  
All Others Concerned

1. This Office, through the Division Performance Management Team (Division PMT), shall conduct a Planning Conference cum Target Setting for 2021 OPCRFs and IPCRFs on May 26, 2021 at the Division Office's Library Hub.
2. The objectives of the activity are as follows:
  - a. Review and discuss organizational goals as bases for setting performance standards;
  - b. Establish the alignment of individual goals vs. organizational goals based on the Compendium of Office Functions of DepEd Division Offices and individual personnel;
  - c. Set targets and commitments to achieve the desired individual and office outputs at the end of the performance cycle; and
  - d. Other matters.
3. The participants to this activity are the Division PMT (1) Chairman, (8) Members, (1) Observer, (1) Secretariat, (2) Chiefs of CID and SGOD, (1) Resource Person/TA Provider, and (1) Program Management Staff. All participants are reminded to strictly observe social distancing and to wear face masks at all times.
4. Expenses incurred relative to the conduct of this activity such as 1 lunch and 2 snacks shall be charged against OSDS MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**GORGONIO G. DIAZ JR., PhD, CESO V**  
Schools Division Superintendent



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