



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

May 5, 2021

OFFICE MEMORANDUM

No. || , s. 2021

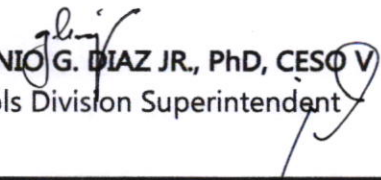
TIMELINE ON THE SUBMISSION OF ADJUSTED 2021 AIPs for Q2, ADJUSTMENT OF WFPs AT THE PMIS, AND PREPARATION OF THE AR/ATC

To: CID and SGOD Chiefs
Unit/Section Heads
All Others Concerned

1. This Office, through the Schools Governance and Operations Division (SGOD), reminds all concerned that, as agreed during the Workshop on the Alignment and Adjustment of 2021 Annual Implementation Plans (AIPs) and Work and Financial Plan (WFPs) at the Program Management Information System (PMIS) of the OSDS, CID, and SGOD on April 28-29, 2021, the timeline on the submission of Adjusted 2021 AIPs for Q2, Adjustment of WFPs at the PMIS, and Preparation of the AR/ATC is as follows:

Activities	Responsible Office/Person	Schedule/Venue
1. Submission of approved Adjusted 2021 AIPs (c/o SGOD)	OSDS, CID, SGOD	May 5 (Wednesday)
2. Adjustment of WFPs at the PMIS (within 10 days from the conduct of the PIR)	AIP/WFP Focal Persons	May 6-7 (Thu-Fri) @ LibHub (9am)
3. Preparation of AR/ATC	SDS, ASDS, Chiefs, AIP/WFP Focal Persons	May 10 (Mon) @ LibHub (9am)

2. Immediate dissemination of and strict compliance with this Memorandum are desired.


GORGONIO G. DIAZ JR., PhD, CESO V
Schools Division Superintendent



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Email: nsamardivision@deped.gov.ph
Division Official Website: <https://depednsamar.ph>

