



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

March 19, 2021

DIVISION MEMORANDUM  
No. 090, s. 2021

**SCHEDULE OF THE 2021 QUARTER 1 DIVISION MONITORING,  
EVALUATION AND ADJUSTMENT (DMEA)**

To: Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
EPSs/PSDSs/PICs  
Unit/Section Heads  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. This Office, through the School Management Monitoring and Evaluation (SMME) section shall conduct the 1<sup>st</sup> Quarter Division Monitoring, Evaluation and Adjustment (DMEA) for Calendar Year 2021 with the following schedules:

DMEA Deliverables	Date	Participants
Division CSW (Virtual)	March 22, 2021	District Heads and ICT Coordinators M & E Staff
District CSW (Virtual or Face)	March 23/24, 2021	District Head, School Heads, District ICT Coordinator and School ICT Coordinators
SMEA (Virtual or Face-to-Face)	March 25, 2021	SMET
DsMEA (Virtual or Face-to-Face)	March 26, 2021	DsMET
District Pre-DMEA (Face-to-face)	March 29, 2021	San Vicente, San Roque, Biri, Laoang I & II, Catarman I, II, & III, San Antonio, Pambujan II, Lavezares II, San Jose, Laoang III, San Isidro I, Silvino Lubos, Palapag III & Laoang IV ( <b>District Heads, District Adopters &amp; M&amp;E Staff</b> )
	March 30, 2021	San Isidro II, Catubig I, Lope de Vega, Pambujan I, Laoang V, Victoria, Catubig II, Mondragon I, Capul, Palapag I, Allen I, Catubig III, Mondragon II, Rosario, Palapag II, Allen II, Las Navas I, Mondragon III, Catarman IV & Bobon ( <b>District Heads, District Adopters &amp; M&amp;E Staff</b> )



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	March 31, 2021	Lavezares I, Las Navas II, Gamay II, Catarman V, Mapanas, Catarman VI, Gamay I, Las Navas III & Lapinig ( <b>District Heads, District Adopters &amp; M&amp;E Staff</b> )
Finalization of Progress M & E Data (Face-to-face)	April 5-6, 2021	7 identified School/District ICT Coordinators (Genita Miano, Ryan Pelonia, Melanio Basierto, Nedy Olitan, Jetcarl Irinco, Giovanni Polinas & Rebeca Gayon) 5 Division Personnel
Private Schools MEA (Face-to-face)	April 5, 2021	School Head of School M&E Coordinator
<b>DMEA</b>	April 7, 2021 <b>SGOD</b>	CID Chief, 10 EPSs, & DQMT
	April 8, 2021 <b>CID</b>	SGOD Chief, SGOD EPS, Section/Unit Heads DQMT
	April 12, 2021 <b>OSDS</b>	SDS/ASDS Section/Unit Heads DQMT
	April 14-15, 2021 <b>DIVISION</b>	SDS, ASDS, CID & SGOD Chiefs, SGOD EPS, Budget Officer, ITO, & DQMT

2. The objectives of the said activity are the following:

- a. present the physical output and financial accomplishments vis-à-vis quarterly targets of the Office of the Schools Division Superintendent (OSDS), Curriculum and Instruction Division (CID) and School Governance and Operation Division;
- b. present implementation updates of the DepEd mandated programs and projects in terms of achieving outputs vs. targets, resolving issues and risks, and movement towards achieving higher objectives (results/outcomes);
- c. present the dashboard and analysis of the performance indicators available for the quarter; and
- d. solicit and resolve issues and concerns relative to the quarterly implementation of plans, programs and projects.

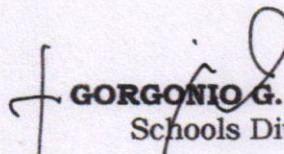
3. Section/unit heads, district heads and education program supervisors are advised to submit the MEA required reports in both e-copy (to the functional division MEA focal person) and printed copy with signature (to the M&E Coordinator) on April 5, 2021 for pre-validation.

4. Expenses incurred during the activities shall be charged against Division/School local funds / SGOD (GASS) funds subject to usual accounting and auditing rules and regulations.

5. Immediate dissemination and compliance with this Memorandum are desired.

**RELEASED**

3-19-21

 **GORGONIO G. DIAZ JR., PhD, CESO V**  
Schools Division Superintendent