



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

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November 20, 2020

Division Memorandum  
No. 240, s. 2020

**CONDUCT OF THE DIVISION-BASED MONITORING, EVALUATION,  
ACCOUNTABILITY and LEARNING (DMEAL) ACTIVITY**

To : Assistant Schools Division Superintendent  
Chiefs, C I D & SGOD  
EPSs, PSDSs, & Division Office Section Heads  
All Others Concerned

1. Due to the occurrence of COVID-19 pandemic, the educational landscape of the Department of Education has been greatly affected. Therefore, there is a need to find new ways of doing things to support the implementing measures indicated in the Learning Continuity Plan (LCP) of the schools through the conduct of Division-based Monitoring, Evaluation, Accountability and Learning (DMEAL) activities in all schools' districts from November 24, 2020 to January 27, 2021 (please see attached enclosure s 1A & 1B).
  2. This activity aims to:
    - a. Supplement technical assistance extended by the Division monitors particularly the Division Field Technical Assistance Composite Teams (DFTACT) to the actions made by the districts and schools in BC-LCP ; and
    - b. Tackle issues and concerns on how the district/schools go about the conduct of modular distance learning modality particularly in the distribution and retrieval stages.
  3. There are two (2) monitoring teams that will conduct the DMEAL activity (please see attached enclosure s 1A & 1B).
  4. A Focus Group Discussion (FGD) with the Monitors shall be conducted on the day of the visit to be attended **ONLY** by the following participants:
    - District Head
    - School Heads, Secondary Schools
    - School Heads, Elementary Schools in the district
  5. Each school will present a five (5) minute presentation of accomplishment of the LCP implementation focusing on the following areas:
    - a. Monitoring & Supervision
    - b. Health, Safety & Protocols
    - c. Delivery of Instruction
    - d. Partnership
    - e. Alternative Learning System (ALS)
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- f. Learning Development & Teachers Welfare
  - g. Learning Assessment
  - h. Emerging Issues & Concerns
6. The suggested program ~~of~~ the DMEAL activity is hereto attached as Enclosure 1C.
  7. The Division Office Team will visit and monitor schools within the district as the last activity of the DMEAL using the monitoring tools as provided in the Div. Memo. No 209, s. 2020, and Div. Memo. No. 217, s. 2020.
  8. The District Head is requested to coordinate with the Local Inter-Agency Task Force (IATF) for specific guidelines on health and safety protocols of the monitors and participants to ensure a smooth conduct of the DMEAL Activity.
  9. The Monitors and the participants are advised to strictly abide with the health protocols of DOH and IATF such as observance of physical distancing, wearing of face mask and face shield.
  10. Expenses incurred relative to this activity shall be charged against Division/Local Funds/School MOOE subject to the usual accounting and auditing rules and regulations.
  11. This Memorandum serves as Travel Order of the Division Monitors and other participants.
  12. For immediate dissemination, and compliance.

  
**GORGONIO G. DIAZ JR, PhD, CESO V**  
Schools Division Superintendent

**SUGGESTED GUIDE FOR THE  
DIVISION-BASED MONITORING, EVALUATION, ACCOUNTABILITY  
AND LEARNING (DMEAL) ACTIVITY**

***Suggested Parts of the Program***

- A. National Anthem/Nationalistic Song
- B. Prayer
- C. Division Hymn
- D. Opening Remarks -Central School Principal
- E. Acknowledgment of Participants =
- F. Statement of Purpose & Message -Chief, CID/SGOD
  
- G. Focus Group Discussion
  - Five minute presentation of the Accomplishment of the LCP Implementation . . . . . School Head
  - Open Forum and Provision of Technical Assistance. . . . DO Team (Moderator: District Adopter)
  
- H. Message . . . . . SDS/ASDS
  
- I. Closing Remarks . . . . District Head

Master of Ceremony:  
  
(Div. Team Member)

**DMEAL Activity Team, & Schedule  
(Second Congressional District)**

<b>Team</b>	<b>Composition</b>	<b>District</b>	<b>Venue</b>	<b>Date</b>
SDS Team	<b>-SDS Gorgonio G. Diaz Jr</b> -Chief Noe M. Herмосilla -Mrs. Deah A. Gamao (Accountant) -EPS Adopter of the district -Davy Aplan -Richell Ybañes	San Roque	District Choice	Nov. 24
		Laoang III		Nov. 25
		Pambujan 1		Nov. 26
		Pambujan II		Dec. 8
		Laoang V		Dec. 9
		Catubig 1		Dec. 10
		Las Navas 1		Dec. 15
		Catubig II		Dec. 16
		Las Navas II		Dec. 17
		Laoang 1		Dec. 22
		Las Navas III		Jan. 5, 2021
		Catubig III		Jan 6
		Laoang 11		Jan 7
		Laoang IV		Jan. 12
		Palapag 1		Jan. 13
		Palapag II		Jan. 14
		Mapanas		Jan 19
		Gamay 1		Jan. 20
		Gamay II		Jan. 21
		Lapinig		Jan. 26
Silvino Lubos	Jan. 27			
		Palapag III	Jan. 28	
	Driver: Nicanor Barandino			