



Republic of the Philippines
Department of Education
 REGION VIII
 SCHOOLS DIVISION OF NORTHERN SAMAR

October 12, 2020

DIVISION MEMORANDUM
 No. 213, s. 2020

2020 QUARTER 3 DIVISION MONITORING, EVALUATION, AND ADJUSTMENT (DMEA) SCHEDULE AND SCHOOLS DIVISION DATA REQUIREMENTS

To: Assistant Schools Division Superintendent
 CID and SGOD Chiefs
 EPSs/PSDSs/PICs
 Unit/Section Heads
 All Others Concerned

1. Relative to Regional Memorandum No. 519, s. 2020, this Office through the School Management Monitoring and Evaluation (SMME) section, disseminates the list of Data Requirements for the Quarter 3 Division Monitoring, Evaluation, and Adjustment scheduled on October 22-23, 2020. The said list can be downloaded at <http://tinyuri.com/qadmea>. Below is the List and Schedule of MEA Activities:

MEA Activity	Date	Activity Details	Participants
Internal MEA	October 16, 2020	<ul style="list-style-type: none"> Identify AIP accomplishment against quarterly targets Compile supporting documents as means of verification 	F-Division Heads/Chiefs, Unit/Section Heads, EPSs, & PSDs
Submission of Data Requirements by the concerned section/unit heads, district heads & program coordinators to the M&E Coordinator	October 16, 2020	<ul style="list-style-type: none"> Submit the gathered data to the M&E Coordinator 	Unit/Section Heads, Program Coordinators, District Heads, and M&E Coordinator
MEA Report Validation & Consolidation by the F-Division Head/Chief	October 19, 2020	<ul style="list-style-type: none"> Crosscheck reported accomplishment against quarterly targets as reflected in the adjusted AIP and the compiled MOVs 	F-Division Heads/Chiefs, Unit/Section Heads, EPSs, & PSDs



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