



Republic of the Philippines  
**Department of Education**  
REGION VIII  
SCHOOLS DIVISION OF NORTHERN SAMAR

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September 28, 2020

**DIVISION MEMORANDUM**

No. 206-A, s. 2020

**Division and School Activities Before and During the First Month of Classes  
for S.Y. 2020-2021**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
PS District Supervisors/Principals In-Charge  
Unit/Section Heads  
Elementary and Secondary School Heads  
All Others Concerned

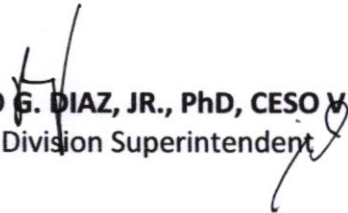
1. To ensure preparedness and welcoming atmosphere of schools come opening of classes in October 5, 2020, this Office has identified simple yet relevant activities for implementation at the division and school levels a week prior and during the first month of classes for S.Y. 2020-2021.
2. The following are the suggested division and school activities:
  - a. Create a "parang fiesta" ambiance
  - b. Post announcement using tarpaulins, streamers, billboards, etc.
  - c. Spread the news using "bandillo" and public address system
  - d. Reach target audience using radio broadcast
  - e. Use brand jingles and slogans to increase awareness
  - f. Conduct simultaneous Flag Raising Ceremony
  - g. Use Frequently Asked Questions (FAQ) for information dissemination
  - h. Track relevant data and/or information using dashboard/e-system
  - i. Set-up the Communication Hub & OBE-Public Assistance Command Center (PACC)
  - j. Release division issuances for various activities re: opening of classes
  - k. Conduct of Psychosocial First Aid for the teachers and learners
  - l. Partner with the local media practitioners
3. The simultaneous Flag Raising Ceremony will be conducted at exactly 7:00 A.M., October 5, 2020, which will be attended by the school personnel (teaching and non-teaching) with the identified division office personnel in attendance.



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4. The opening of classes in the schools shall be monitored both on-site and online by the Division Field and Technical Assistance Composite Teams (DFTACT) with the other division monitoring personnel.
5. To facilitate the smooth flow of communication between and among the people in the division office, schools, and in some other entities representing our external partners, a Division Communication Plan has been developed to serve as guide in the actual implementation.
6. In the conduct of the above-mentioned activities, all concerned are advised to observe the minimum health standards like wearing of face mask, wearing of face shield, and observing social distancing as prescribed by the IATF and DOH.
7. Herewith attached for your guide are e-copies of the 3<sup>rd</sup> SV-CEL Report presented by the Schools Division Superintendent to the Regional Director during the 3<sup>rd</sup> Special Virtual Convergence of Education Leaders, the division brand jingle, "A-singko sa Oktubre, Eskwelahan sa Norte, Andam na sa Klase" with this link <https://northernsamar.deped.gov.ph/Resources/Downloads>), and the Frequently Asked Questions with this link <https://northernsamar.deped.gov.ph/ContactUs/FAQ>
8. Immediate dissemination of and compliance with this Memorandum are enjoined.

  
**GORGONIO G. DIAZ, JR., PhD, CESO V**  
Schools Division Superintendent