



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

July 29, 2020

DIVISION MEMORANDUM

No. 172 s. 2020

**MONITORING AND SUPERVISION OF THE CONDUCT OF DRY-RUN ON
DISTANCE LEARNING MODALITY USING PRINTED MODULES/SIMPLIFIED
MELC-BASED BUDGET OF LESSONS AND ACTIVITY SHEETS**

To: Education Program Supervisors
PSDS/PICs (on the list)
All Others Concerned

1. In reference to the Division Memorandum No. 165, s. 2020 titled Conduct of the Dry-run on Distance Learning Modality using Printed Modules/Simplified MELC-based Budget of Lessons this Office, through the Curriculum Implementation Division, will monitor and supervise the conduct of the said activity.

2. This activity aims to verify the preparedness of the selected schools in the process of delivering the learning modality.

3. Below is the list of selected Elementary and Secondary schools with the school heads that will conduct the dry-run:

Secondary Schools:

- | | | |
|-----------------------------|---|---------------------|
| 1) Catarman NHS | - | Ma. Helena Alumbres |
| 2) Victoria SHS Stand Alone | - | Lilia Magistrado |
| 3) Alegria NHS | - | Geraldine Rejuso |
| 4) Catigbian NHS | - | Eddie Poblete |
| 5) Mapanas AIHS | - | Rolito Unay |
| 6) Cahayagan NHS | - | Sandra Detera |

Elementary Schools:


- | | | |
|------------------------------|---|--------------------|
| 1) Pambujan I Central School | - | Rosalyn Sosing |
| 2) Liberty Es | - | Roseller Demolar |
| 3) Bobon CS | - | Ethel Ricafort |
| 4) Dangcalan ES | - | Domingo Senobio |
| 5) Dalupirit ES | - | Rechelda Loneria |
| 6) Cagnugna ES | - | Rhea Junette Ultra |
| 7) Rebong ES | - | Rex Monares |
| 8) Junction ES | - | Teresa Muncada |
| 9) Bangon ES | - | Arnel Pajares |
| 10) Bantolinao ES | - | Fe Depiña |



11) B. Aquino, Jr. ES
12) Palhugan ES

- Cecilia Doria
- Marivic Estavillo

4. Attached is the monitoring tool to be used in the supervision of the activity.
5. Expenses incurred relative to this activity are chargeable against School/Division MOOE Funds subject to usual accounting and auditing rules and regulations.
5. This Memorandum serves as **Travel Order** of the participants.
6. Immediate dissemination of and compliance with this Memorandum are desired.


GORGONIO G. DIAZ JR. PhD, CESO V
Schools Division Superintendent



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MONITORING TOOL FOR THE
DISTRIBUTION AND RETRIEVAL OF LEARNING MODULES/OUTPUTS

Instructions. Please answer the following questions under every phase. Check **YES** if the indicator is observed and **NO** if it is not observed. Write notation/s under **Remarks** when necessary.

PREPARATORY PHASE	Yes	No	Remarks
1. Are there complete and sufficient copies (electronic or printed) of modules (w/LAS & BoL)?			
2. Are there organized clusters of teachers?			
3. Are there organized clusters of learners?			
4. Are there organized clusters of parents/guardians?			
5. Are there organized clusters of support teams in the barangays/clustering areas?			
6. Does the school through the clusters of teachers coordinate with the barangay LGUs?			
7. Are there established drop-off centers in the barangays/clustering areas?			
8. Are there sufficient containers for the modules in every drop-off center?			
9. Are the schedules of weekly distribution and retrieval of modules posted in the drop-off centers?			
10. Are the class programs posted in the drop-off centers?			
DISTRIBUTION & RETRIEVAL PHASE			
11. Are the modules intended for the clusters available and are in the custody of the clustered teachers?			
12. Are the modules appropriately placed in containers on time?			
13. Are the modules distributed to parents/guardians as scheduled?			
14. Are the learning outputs received from the parents/guardians as scheduled?			
15. Are the learning outputs appropriately placed on the containers on time?			
16. Are the learning outputs distributed to			



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