



Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

June 25, 2020


DIVISION MEMORANDUM

No. 153 s 2020

**SUBMISSION OF UPDATED TELEPHONE AND ONLINE DIRECTORY
OF FUNCTIONAL DIVISIONS, OFFICES, AND UNITS**


To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
All Other Concerned

1. In the light of the observance of minimum health protocols, i.e. *social distancing and effective use of remote modes of communications*, this Office hereby requires the submission of an updated Telephone and Online email directory of all offices / units of this Division including District Offices to the ICT Office.
2. Concerned offices/units are hereby provided with their respective official DepEd email account (see attached template). In case the concerned offices/units do not have or can no longer access their previous official DepEd email account, the Division ITO is directed to recover and/or provide an official DepEd email account which shall be the updated online contact email of the concerned office/unit, whichever is practicable.
3. Attached is the template to be filled out by all concerned offices.
4. Immediate dissemination of this Memorandum is desired.


GORGONIO G. DIAZ, JR., PhD, CESO V
Schools Division Superintendent

Enc/
As stated
ict
Cc:
Concerned Office/Unit heads

RELEASED

 7-7-2020 9:40



Mabini St., Brgy. Acacia, Catarman, 6400, Northern Samar
Telefax: (055) 500 9801
Email: nsamardivision@deped.gov.ph
Division Official Website: [https:// northernsamar.deped.gov.ph](https://northernsamar.deped.gov.ph)





Republic of the Philippines
Department of Education
REGION VIII
SCHOOLS DIVISION OF NORTHERN SAMAR

Enclosure No. 1 of 1 to Office Memorandum No. 17 s. 2020

UPDATED DIVISION TELEPHONE AND EMAIL DIRECTORY

Office/ Unit	Head	Mobile	Telephone	Email
SDS Office	Gorgonio G. Diaz, Jr., PhD, CESO V			sds.northernssamar@deped.gov.ph
ASDS Office	Crista Joy A. Torbila, Ph.D., CESE			asds.northernssamar@deped.gov.ph
ICT Office	Rolando P. Lucenecio, Jr			ict.northernssamar@deped.gov.ph
Legal Unit	Atty. Risty T. Adarayan, PhD, LPT			legal.northernssamar@deped.gov.ph
Admin Office	Michelle D. Caguimbal			admin.northernssamar@deped.gov.ph
HRMO	Carmencita L. Martires			hrmo.northernssamar@deped.gov.ph
Accounting	Deah A. Gamao, CPA			accounting.northernssamar@deped.gov.ph
Payroll Unit	Eunice V. Taringting			payroll.northernssamar@deped.gov.ph
Budget Office	Ma. Joy Lustico-Gepollo			budget.northernssamar@deped.gov.ph
Supply Unit	Romeo B. Mijares			supply.northernssamar@deped.gov.ph
Cash Unit	Josefa S. Diaz			cash.northernssamar@deped.gov.ph
GS Unit	Vergel E. Buna, JD			gservices.northernssamar@deped.gov.ph
SGOD	Noe M. Herмосilla			sgod.northernssamar@deped.gov.ph
HRD	Felix J. Ladeño			hrd.northernssamar@deped.gov.ph
Planning	Jocelyn I. Acebuche			planning.northernssamar@deped.gov.ph
Research	Roberto T. Orias, Jr.			research.northernssamar@deped.gov.ph
Soc. Mob	Antonio P. Dublin			socmob.northernssamar@deped.gov.ph
School MM&E	Merlita B. Fajardo			smme.northernssamar@deped.gov.ph
School Health	Dr. Warren L. Otadoy, MD			health.northernssamar@deped.gov.ph

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